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| Community Letter of Interest to Join the CRS |
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| ***{Community letterhead}*** |
|  |
| {Date} |
| Matthew Buddie |
| Federal Emergency Management Agency  |
| Region VIII |
| Denver Federal Center, Building 710P.O. Box 25267 |
| Denver, CO, 80255-0267 |
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| Dear Mr. Buddie: |
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| The City/Town/County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *{name}* is interested in participating in the Community Rating System (CRS) so that our residents will qualify for discounted flood insurance premiums. |
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| Our CRS Coordinator is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *{name}*, who can be reached at \_\_\_\_\_\_\_\_\_\_\_\_ *{phone}* or \_\_\_\_\_\_\_\_\_\_\_ *{e-mail address}*. |
|  |
| We will cooperate with FEMA, the Insurance Services Office, Inc. (ISO) and the CRS verification process to ensure that our credited activities are fully earned and warranted. |
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| Please ask ISO to visit us to review our program in depth and verify the creditable activities. We understand that approval from the FEMA Regional Office is needed for the ISO/CRS Specialist to visit the community. |
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| Sincerely, |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *{name}* |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *{title}* |
| *{Note: this letter must be signed the by chief executive officer of the community, such as the mayor or city manager.}* |
| *cc: Stephanie DiBetitto*  *1313 Sherman Street, Suite 721* *Denver, CO 80203* *Stephanie.dibetitto@state.co.us* |
|  *Colorado NFIP Coordinator*  |
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